



# Golden Age Society One-Time Rental Contract

Date \_\_\_\_\_ 2025

Organization \_\_\_\_\_

First Contact Name \_\_\_\_\_

Phone & Email \_\_\_\_\_

Second Contact Name \_\_\_\_\_

Phone & Email \_\_\_\_\_

## Rental Rates

- |   |                         |     |             |       |
|---|-------------------------|-----|-------------|-------|
| 1. Facility   | Full Day or Evening     | 8 h | \$325       | _____ |
| 2. Facility   | Half Day or Evening     | 4 h | \$175       | _____ |
| 3. Facility   | Hourly                  |     | \$60        | _____ |
| 4. Kitchen including dishes   | Full Day 8h             |     | \$125       | _____ |
|   | Half Day 4h             |     | \$100       | _____ |
| 5. BBQ with propane   | Full Day 8h/Half Day 4h |     | \$275/\$150 | _____ |
| 6. Meeting Room with computer/monitor ( <b>Must have usage instructions</b> )     |                         |     |             |       |
|   | Full 8h/Half Day 4h     |     | \$100/\$50  | _____ |
| - without computer/monitor  | Full 8h/Half Day/4h     |     | \$100/\$75  | _____ |
| 7. Meeting Room - Evening Use 4 hours with/without computer                       |                         |     | \$125/\$100 | _____ |
| 8. Large TV and computer ( <b>MUST have usage instruction</b> )                   | Full Day 8 h            |     | \$100       | _____ |
|   | Half Day 4h             |     | \$50        | _____ |
| 9. Coffee Machine with/without coffee & filters                                   | Full Day 8h             |     | \$75/\$60   | _____ |
|   | Half Day 4h             |     | \$40/\$30   | _____ |
| 10. Storage   |                         |     | TBD         | _____ |
| 11. Extra Cleaning Required   | <b>CASH DEPOSIT</b>     |     | \$100       | _____ |
| 12. Chairs not stacked/tables not returned/ damaged floor                         | <b>CASH DEPOSIT</b>     |     | \$150       | _____ |
| 13. Key deposit returned <b>ONLY</b> if key returned within five (5) working days |                         |     |             |       |
|   | <b>CASH DEPOSIT</b>     |     | \$50        | _____ |
| 14. Alcohol if requested a separate license and contract are required             |                         |     | Y/N         | _____ |
|   | <b>TOTAL</b>            |     |             | _____ |

Seating Capacity Swanson (Green) Room with tables and chairs    56    Chairs only    60

Seating Capacity Main Room with tables and chairs    100    Chairs only    100

## RENTOR OBLIGATION

The facility shall be rented to the above with all paid for designations provided and shall rent the facility in good condition.

## RENTER OBLIGATION

To leave the facility in the same condition in which it was received. The **RENTER** agrees to:

- notify the **RENTOR** as soon as possible any facility malfunctions or damaged property.
- any damages or loss incurred while the facility is in the care of the renter shall be the renter's responsibility.
- any damages or loss incurred while the facility is in the care of the renter shall be paid for or replaced by the renter to the satisfaction of the rentor.
- use the dishwasher **ONLY** as instructed. If damaged renter assumes full responsibility.
- use **TV/COMPUTER ONLY** if usage instructions given. If damaged renter assumes full responsibility.
- no alcohol consumed on premises unless Renter purchases a liquor license

**RENTER RESPONSIBILITY** Cash Deposit of \$300 may be used if failure to follow these responsibilities. Please NOTE Items #10, 11 & 12 cash deposit paid.

- a) TO leave facility in the same condition as when it was rented to you.
- b) TO dispose garbage and recycle cans and bottles as instructed.
- b) TO lock all doors and windows, turn off all lights and set alarm as instructed.
- c) TO carry, not drag/slide tables and chairs across the floor.
- d) TO use the chair dolly, stack max 7 chairs high same color only.
- e) TO not fix items on surfaces without permission.
- f) TO not prop open outside door(s) due to heating/cooling of facility.
- g) TO use facility **ONLY** for the agreed purpose of this rental.
- h) TO use dishwasher/sterilizer only as directed and assume full responsibility if damaged.
- i) TO use TV's **ONLY** as instructed. If damaged renter assumes full responsibility.

## TERMS OF PAYMENT

- Rental and cash deposit of \$300 paid in advance.
- Cash deposit of \$300 returned if no facility damaged and key returned within five (5) working days.
- Facility to be used only for the specified activities agreed to of this rental. Activities are:  
\_\_\_\_\_
- Your rental does not give you exclusive rights to the facility. It may be necessary for staff or members to have building access during your rental time. Please ask for more information.

I have read and agree to the terms of this rental. Date\_\_\_\_\_2025

Name of Renter

Authorized Signature

Golden Age Society \_\_\_\_\_ Date\_\_\_\_\_2025

Representative Position\_\_\_\_\_